NOTIFICATION TO COUNTY MAYOR OF COMMITTEE MEETING BY MEMBERS OF MAURY COUNTY COMMISSION

The Special Called Budget Committee met on Wednesday, April 20, 2016 at approximately 4:30 PM in the Maury County Tom Primm County Commission Room with the following Committee Members present:

DAVIS BURKHALTER, SONNY SHACKELFORD, STEWART PARKER, RICKY SIMS, TOMMY WOLAVER AND SUE STEPHENSON.

OTHERS PRESENT: Gerald Adkison, Talvin Barner, Craig Harris, Don Morrow, Eric Previti, Gary Stovall, Scott Sumners, Linda Whiteside, Theresa Weber and Media.

MINUTES OF MEETING

I. CALL TO ORDER:

Chairman Burkhalter called the meeting to order. Commissioner Shackelford offered the prayer. Commissioner Cook and Commissioner Evans are absent from the budget committee. Commissioner Stephenson and Commissioner Sims are sitting in during the absence. Director Weber made an announcement. Director Weber stated she went and picked up the check for the five school buses so they should be delivered tomorrow.

II. Sheriff's Department Proposed Budget

Sheriff Bucky Rowland presented the Sheriff's Department Proposed Budget. Sheriff Rowland stated this current 2015/2016 approved budget was \$6,185,037.00 and Sheriff Rowland stated for the 2016/2017 it was decreased to \$6,095,101.00. Commissioner Sims made a motion to accept the Sheriff's Department Proposed Budget under advisement. Seconded by Commissioner Parker. There were no lights. All in favor. Motion Approved 6-0 to approve the Sheriff's Department Proposed Budget under advisement.

III. Sexual Offender Registry Proposed Budget:

Sheriff Rowland presented the Sexual Offender Registry Proposed Budget. Sheriff Rowland stated the Sexual Offender Registry Proposed Budget is \$2,000.00. Commissioner Shackelford made a motion to accept the Sexual Offender Registry Proposed Budget under advisement. Seconded by Commissioner Sims. There were no lights. All in favor. Motion Approved 6-0 to approve the Sexual Offender Registry Proposed Budget under advisement.

IV. Jail Proposed Budget:

Sheriff Rowland presented the Jail's proposed budget. Sheriff Rowland stated he would explain on the 309 line item that it is an increase. Sheriff Rowland stated it was budgeted this past year at \$224,000.00 and this year they have bumped that up to \$445,000.00. Sheriff Rowland stated what they have actually done is swap money. Sheriff Rowland stated if you go to the 340 line item it is reduced by \$102,000.00. Sheriff Rowland stated they have a great medical team that is put together. Sheriff Rowland stated his biggest increase is going to be the employee line item. Captain John's did a visual presentation. Captain John's stated the Jail is asking for 10 additional correctional staff members.

Sheriff Rowland stated the \$41,000.00 is gross pay and that is the total package per employee at a starting correctional pay. Commissioner Sims made a motion to accept the Jail's Proposed Budget. Seconded by Commissioner Parker. Chairman Burkhalter asked if all the people the Sheriff is intending on hiring and he is not increasing the management such as Sergeants, Lieutenants, and etc. just starting people. Sheriff Rowland replied yes. Captain John's stated the other person they want to hire is a maintenance person. Sheriff Rowland stated it is already included with what they are asking for. Sheriff Rowland stated the Building and Ground Maintenance is very important and impactful. Sheriff Rowland stated the Building and Maintenance employee would work a 40 hour work week. Sheriff Rowland stated the 2015/2016 operating budget for the Jail was \$5,047,994.00 and with the 11 new staff members the 2016/2017 request is \$5,492,091.00. Chairman Burkhalter stated this is a \$442,000.00 increase but Sheriff Rowland decreased the other budget by \$94,000.00 so overall it is about \$350,000.00 increase. Commissioner Wolaver stated he sees a need for an increase but he is not sure he can support 10 new correctional staff. Sheriff Rowland stated he believes that 10 new correctional officers would make it a safer facility. Chairman Burkhalter asked Sheriff Rowland what his ratio would go to at 10 employees. Mr. Lukonen stated the ratio would be 6.77. Sheriff Rowland stated hopefully with having a Building and Ground Maintenance employee they will see a reduction in some other lines as well. Commissioner Stephenson asked if this would give the Jail two full time Maintenance persons. Sheriff Rowland replied yes. Commissioner Stephenson stated of the 386 beds are they generally topped out at that. Sheriff Rowland stated since he had taken office the daily average has been about 350. Commissioner Stephenson stated she does believe that Sheriff Rowland does need more staff and she doesn't know that she can support 10 because of all the other things they have to look at. Commissioner Shackelford asked why he wanted to add 10 correctional officers. Sheriff Rowland stated they have 4 correction shifts and so what that is going to do is that will add 3 correction officers to each day shift so that is 6 of the correction officers. They are going to add 2 on each night shift so that is 4 of the correction officers. Commissioner Shackelford stated if Sheriff Rowland doesn't get 10 correction officers is it going to impact the overtime line item. Commissioner Shackelford stated he doesn't know whether or not he can support it. Commissioner Sumners stated he was looking at the overtime line item and it looks like the jail is not going to hit the \$160,000.00 this year for what was budgeted this year. Commissioner Sumners stated if he got the 10 correction officers it could go down past the \$135,000.00. Commissioner Sumners stated he could support the 10 correction officers. Commissioner Previti asked about the turnover rate. Commissioner Previti asked how much does it cost to train one of those officers. Sheriff Rowland stated on the correction side it is not near the expense of the deputies. Commissioner Stephenson asked Director Weber or Mr. Lukonen when the last time Maury County had a tax increase was. Director Weber stated she believed it was in 2009. Chairman Burkhalter stated he was calling for the roll call vote. Commissioner Parker Aye, Commissioner Wolaver No, Commissioner Sims Aye, Commissioner Stephenson Aye, Chairman Burkhalter Aye, Commissioner Shackelford No. Chairman Burkhalter stated the motion is approved 4-2 to take the Jail Proposed Budget under advisement.

V. Grants Proposed Budget:

Director Weber presented the Grants. Director Weber stated on Grants that you will notice they are at \$0.00 on the budget. Director Weber stated this is because they found out it was better to do Budget Amendments when the actual grant has been approved and they know exactly how much money is coming in and how much expenditures they have and they do that each time one comes in. Director Weber stated the Sheriff is not asking for any Grant Budgets right now. Commissioner Wolaver made a motion to accept the Grants Proposed Budget under advisement. Seconded by Commissioner Sims. Commissioner Stephenson stated with internal controls now they are really watching grants closely. There were no lights. All in favor. Motion Approved 6-0 to accept the Grants Proposed Budget under advisement.

Drug Control-Revenues and Expenditures:

Director Weber presented the revenue for the 122 Drug fund. Director Weber stated she went ahead and put the year to date funds through March 31 and looking at that she thought they needed to bring things down a little bit. The circuit court they are bringing that up a little bit and taking down General Sessions for the drug fines. The big thing is the proceeds from confiscated property. Director Weber stated she is suggesting to bring that down to \$40,000.00 and if they ever get money in that the Sheriff wants to use for something else they can do a budget amendment. Director Weber stated the last she heard about the \$1,000,000.00 is they probably want get much of that at all as far as Maury County. There were no lights. Chairman Burkhalter moved on to the Drug Control Budget. Sheriff Rowland stated the 2015/2016 was approved on the Drug Enforcement expenditures. It was \$154,645.00 and it was actually reduced down to \$110,713.00. Sheriff Rowland stated that Year to Date it was only \$97,420.00 that had been used. Sheriff Rowland stated that is the reason for the big reduction there. Commissioner Wolaver made a motion to accept the Drug Control Budget under advisement. Seconded by Commissioner Stephenson. There were no lights. All in favor. Motion Approved to accept the Drug Control Budget under advisement.

VI. Parks Proposed Budget:

Parks Director Al Ray presented his Parks Proposed Budget under advisement Mr. Ray stated his budget is 3.2% higher than last year. Mr. Ray stated you can account for all of that in the fact they are asking for one additional maintenance employee. Mr. Ray stated in 2006 when they did the MGT report it identified them as needing five additional maintenance employees at that time. Mr. Ray stated they did get one maintenance employee since then but the plan phased those in over a course of three years. Mr. Ray stated it would be nice to have one additional maintenance employee. Commissioner Sims made a motion to accept the Parks Proposed Budget under advisement. Seconded by Commissioner Parker. Commissioner Stephenson asked how many maintenance employees Mr. Ray had. Mr. Ray stated he had five full time maintenance employees. Mr. Ray stated he had a ratio of 1 employee per 100 acres. Mr. Ray stated from the standpoint of the State and they are very complimentary on how they manage what they manage. Mr. Ray stated he is asking for \$23,710.00 more. Director Weber stated she saw under the assistants that last year it was \$82,095.00 and Director Weber stated she

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knows they increased Michelle Kenley up to 40 hours. Director Weber stated she would check on this tomorrow. Director Weber stated on her sheet it is \$750,937.00. Chairman Burkhalter stated that Mr. Ray is only asking for \$710.00 more than he got last year. Commissioner Sumners asked Mr. Ray how many employees he had. Mr. Ray stated he had 10 total. Mr. Ray stated 9 full time and 1 part time. Commissioner Sumners asked how many parks he had to maintain. Mr. Ray replied 5 which is 525 acres. There were no lights. All in favor. Motion Approved 6-0 to accept the Parks Proposed Budget under advisement.

VII. Emergency Management Proposed Budget:

Emergency Management Director Mark Blackwood presented the Emergency Management Proposed Budget. Chairman Burkhalter stated they did the same thing on the Grants. They just have \$0.00 in there and when they get them in there will budget amendments. Director Weber stated that would be the case for new grants. Mr. Blackwood stated if you look at last year numbers with the grants it is a significant decrease. Mr. Blackwood stated they had adjusted their budget and he had worked with Director Weber to try and reduce some things but they also had to increase a couple of line items and one item is in overtime and it is a line item they have never had before. Mr. Blackwood stated that is because currently the Emergency Management Assistant and that position will now be hourly and that position is required at emergencies to assist and make notifications to the State and they are asking for some overtime and the reason for this federal law is because this position doesn't pay enough and if a position is rated under a certain dollar threshold then they can no longer be considered exempt and they will have to go back to an hourly position. Mr. Blackwood stated another line item that will be an increase will be on the electricity. Mr. Blackwood stated they have moved into their new building and this will be the first year and they are already over on their electricity for this year and they are asking for an increase of \$20,000.00 based on what they believe the utilities to be. Commissioner Wolaver made a motion to accept the Emergency Management Proposed Budget under advisement. Seconded by Commissioner Stephenson. Commissioner Sims stated looking at the 2015/2016 budget of \$316,522.00 and Mr. Blackwood's request of \$315,312.00 there is about a \$1,200.00 decrease from last years approved budget excluding the grants that come in. Commissioner Parker asked Director Weber if she determined what the salary is. Director Weber stated this has not been approved by the Federal Government but anybody to be considered exempt would have to be in a supervisory position and this particular person is not and they will have to make this particular person into an hourly person. Director Weber stated they think the figure would be approximately \$50,400.00. Commissioner Parker asked what this employee made now. Director Weber stated around \$36,000.00. Commissioner Stephenson asked is the employee's salary \$36,000.00 and it goes up to \$50,400.00 but she would not qualify to be one of the exempt positions because she is not a supervisor. Director Weber stated they would have to make her an hourly person. Commissioner Sumners stated he had talked with Ms. Gibson about this and they don't know when this is going to go into effect or be implemented and there may be several employees that may have to have adjustments made or there may have to be overtime put into that budget just based on that criteria.

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> Commissioner Sumners stated you have to be a supervisor and have at least \$50,400.00. There were no lights. All in favor. Motion Approved 6-0 to take the Emergency Management Proposed Budget under advisement.

VIII. **ANNOUNCEMENTS:**

Special Called Budget Committee meeting Thursday, April 21. 2016 at 4:30 P.M.

IX. ADJOURNMENT:

A. There was a Motion made to adjourn the meeting at approximately 5:32 PM.

APPROVED

Charlie Norman Jr

Davis Burkhalter, Budget Committee Chairman

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